



राष्ट्रीय अंतर्देशीय नौवहन संस्थान
(पत्तन, पोत परिवहन और जलमार्ग मंत्रालय, भारत सरकार)
गायघाट, गुलजारबाग, पटना - 800 007 (बिहार)

National Inland Navigation Institute
(Ministry of Ports, Shipping and Waterways, Govt. of India)
Gai Ghat, Gulzarbagh, Patna - 800 007 (BIHAR)



Tele: 0612 - 2311200-202, Website: www.niniedu.in

Ref:-IWAI/NINI/Hiring of Vehicle/2021-22/335

Dated:-06.11.2021

To,

NOTICE INVITING QUOTATIONS (NIQ)

Sub: Notice Inviting Quotations for Hiring of Vehicle at NINI on monthly basis- reg.

INTRODUCTION:-

National Inland Navigation Institute (NINI) was set up in the year 2004 by Inland Waterways Authority of India (IWAI) Ministry of Ports, Shipping and Waterways. Govt. of India to develop Human Resource for Inland Water Transport Sector.

The Institute provides Induction, Up gradation and professional development training to the manpower for manning, operating Inland Vessels and to IWAI Staff for development of waterways and repair & Maintenance of Inland Vessels.

Sealed Quotations are invited from registered firms for Hiring of Air conditioned model Vehicle Maruti Suzuki (Brezza, Ertiga, Ciaz), TATA (Nexon, Harrier), Hyundai (Creta/Verna), Toyota (Urban cruiser), Mahindra (Scorpio/XUV-500) Honda (City, WR-V) etc. or equivalent segment vehicle, should not be more than three years old, having valid permit with driver for official use at National Inland Navigation Institute, Gaighat, Patna - 07 within/ outside Patna. You are requested to submit your offer in sealed cover as per following conditions:-

1. Deployment of vehicle along with driver at NINI shall be for 12 hrs. i.e. from 08:00 a.m. to 08:00 p.m.
2. Maximum running per month shall be up to 2000 Kms.
3. Charges for emergency duties on call at NINI beyond 08:00 p.m. and upto 08:00 a.m will be paid by the NINI. The contractor/vendor has to quote charges for the same in the BOQ.
4. All consumables i.e. Petrol/ diesel, lubricant etc. shall be borne by the vendor.
5. Night halt charges for outstation duty will be paid by NINI. The contractor/vendor has to quote charges for the same in the BOQ.

INSTRUCTIONS TO BIDDERS:-

1. The bidders should quote monthly hire charges in prescribed BOQ and submit before 15.11.2021 at 15:00 hrs.
2. In case of any breakdown of vehicle the owner will provide the substitute vehicle immediately.
3. In case of emergency Driver with Vehicle must be made available at NINI within 30 minutes on the receipt of information/notice by NINI representative.
4. NINI shall have the right to deduct taxes/TDS/bank charges etc. at source as applicable as per rules in force from time to time.
5. The contractor whose NIQ is accepted has to enter into with IWAI/NINI on 2 nos. non judicial stamp of Rs. 1000 each within 7 days after the receipt of the work order. The contractor/ vendor will be required to deposit Security Deposit @3% of the contract value for the due fulfillment of the contract before entering into an agreement.
6. The bidders have to submit copy of their ITR of last 3 financial years, PAN Card, GST Registration Certificate, Firm Registration, copy of vehicle Registration certificate, PUC Certificate, Vehicle Insurance certificate and Bank details with cancelled cheque.

TERMS AND CONDITIONS:-

1. The rate should be inclusive of all taxes (GST) as applicable and terms of price shall be in Indian Rupees (Rs.)
2. The payment will be made after deduction of applicable taxes etc. If any. The payment against the bill only after satisfactory completion of work /job and certification of bill by the authorized person.
3. The quotation must have validity of at least three months. Work shall be carried out on monthly basis from November-2021 to March-2022 and as Directed by competent authority.
4. The contract would be for initial period of four & half months from the date of awarding of work order. However, the contract period may be extended at the same terms and conditions on the satisfactory performance.
5. Price bid shall be submitted in the format attached at Annexure-1 which should be duly signed and stamped by the firms, and without any deviation / conditions.
6. The owner of the vehicle should maintain proper insurance and shall comply with all the statutory requirements for driving the vehicle on road as per the rules of Central/Bihar Govt.
7. The registration fee. Payment for the route permits, renewal of route permits, payment of all taxes and levies and passing of vehicle will be the responsibility of owner.
8. Toll taxes/ parking charges etc. will be borne by the agency and the same will be reimbursable on production of proof along with monthly bill.
9. The driver deployed must submit proof of driving license, Aadhar Card.
10. All petty/major repairs of the vehicle will be carried out by supplier are his own cost including replacement of tires etc.

11. The driver must wear proper uniform during duty hours.
12. One day off will be given either on 2nd Saturday or Holidays for the monthly maintenance.
13. The driver/owner shall keep and maintain a log book of the vehicle. The NINI officials / Non-executives using the vehicle will verify the journeys in the log book.
14. During the contract period if the vehicle is seized / detained by police/ Motor vehicle Authority for any reason whatsoever it will be at the contractor's risk.
15. The owner of the vehicle shall be responsible for compensation payable arising out of accident/payment to third party, if involved. No compensation in case of accident/damage to vehicle or for death/injury to the driver will be made by NINI.
16. The contract for hiring of vehicle can be terminated by serving 24 Hrs. (Twenty four hours) notices without assigning any reason.
17. NINI will make the monthly payment by E-mode/RTGS to the service provider within 10 days after the submission of the bill dully verified by the office In-Charge, IWAI/NINI or any authorized person.
18. Monthly bills should be submitted on or before 4th of every month along with copy of verified log book and GST deposit proof of preceding month.
19. The sealed quotations shall be submitted up to 15.11.2021 before 15:00 hrs.


Director(I/C)

BILL OF QUANTITY

Sub:- Notice inviting Quotation for Hiring of Vehicle on Monthly basis at NINI

Sl No.	Specification	Rates offered	Remarks, if any
1.	Monthly hiring of vehicle for 12 hours and all the days of week at NINI premises with maximum running per month up to 2000 kms		
2.	Night halt charges for outstation duty		
3.	Charges beyond 2000 kms of monthly running.		

Seal and Signature of the contractor